

Jennifer J Widmer

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MEMO NOTIFYING DTE 100 FORM COMPLETION UPDATE

To Whom it May Concern,

In an attempt to reduce fraud, the Ottawa County Auditor's office will now be requiring the phone number sections of the DTE 100 and DTE 100ex be completed fully with the new owner's phone number when filing documents for property transfers. Title companies and attorney's offices should be not input their phone number for this section. If this section is left blank the filing will be considered an incomplete form and rejected. This enforcement will be effective April 21st, 2025.

We would like to thank you for your cooperation and understanding. If you have any questions do not hesitate to reach out to our office.

Sincerely,

Jennifer J Widmer, Ottawa County Auditor

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